



Minutes of the Full Governing Body Meeting held in school on 13 July 2022 at 6.30pm

Present:

Simon Smith	Headteacher	SS
Allison White	Staff Governor	AW
Richard Dodson (Vice Chair)	Foundation Governor	RD
Lisa Raison	Parent Governor	LR
Nick Harris	Co-opted Staff Governor	NH
Ben Bailey	Parent Governor	BB
Jenny Fry	Foundation Governor	JF
Bev Coleberd	Foundation Governor	BC

In Attendance:

John Alexander	Clerk	JA
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	Opening Prayer AW said the opening prayer.	
22/044	Apologies & Welcome RD took the chair in SP's absence, and he welcomed all present. Apologies were received and accepted from Sue Pakes SP, Rev. David Baldwin DB, Emma House EH and Rev. Fiona Beale FB.	
22/045	Register of Business Interests There were no pecuniary interests declared for any items on the agenda.	
22/046	Minutes of meeting held on 18 May 2022 The minutes were reviewed and agreed as an accurate record.	
22/047	Matters Arising from minutes of meeting held on 18 May 2022 i) <i>22/033 Breakfast Club:</i> Provisional plans for a Breakfast Club would not now be going forward as it would not be cost-effective. A letter had been sent to parents informing them of this decision. Of the 58 parent submissions to OFSTED, only one had bemoaned the absence of a Breakfast Club. SS would keep the situation under review. ii) <i>22/034 Building Works:</i> A scheduled meeting with the contractor earlier that day had been postponed as he had tested positive for Covid. The meeting would now take place the following week. The work had been planned for the Summer but was now delayed. It included acoustic improvements to all classrooms in the form of 'sound clouds' to reduce echo, to the particular benefit of children with hearing difficulties, and improvements to the school meals kitchen. The acoustic work had to be	

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	<p>completed first. <i>Governors asked if delays to the acoustic work would be detrimental to the learning of hearing-impaired students. SS replied that it wasn't detrimental, but rather their learning experience would be enhanced following the works.</i></p>	
22/048	<p>Committee Reports</p> <p>a) Curriculum Committee 8-7-22</p> <p>This meeting had taken place, but the minutes were not yet available. All the substantive issues covered by the Committee would be covered in the Headteacher's report at Item 22/049.</p> <p>b) Resources Committee 29-6-22</p> <p>The minutes were received and noted. RD and SS highlighted the following:</p> <p><i>Building works:</i> The Committee noted that the school would be required to pay ten percent of the whole cost of the proposed building works, not just ten percent for the works to the office and the kitchen as the school had originally been informed. The fire doors had been fixed and the new PE shed had been ordered.</p> <p><i>Finance:</i> After a slight delay, the June outturn had now been submitted to Dorset Council.</p> <p style="text-align: center;">***</p> <p>There is a confidential minute of the next part of the FGB meeting, as the discussion related to the Terms and Conditions of a member of staff.</p>	
22/049	<p>Headteacher Report (Verbal Update)</p> <p><i>Numbers on Roll:</i> SS reported that the school would again be full in September 2022, with 140 pupils on roll. It was possible that they would have to accommodate more if they were obliged to accommodate further children with EHCPs. <i>Governors asked if any year groups were over-subscribed. SS replied that both Year 2 and Year 3 were one pupil more than planned, with 21 pupils in each cohort.</i></p> <p><i>School attendance:</i> This was currently 92.42% overall. There were still some absences due to Covid as well as other infections. There was one case of persistent absence which was now proceeding to a panel hearing. Ofsted had reminded the school to ensure that all evidence connected to this was fully documented.</p> <p><i>Staffing:</i> The current supply teacher for Kimmeridge had agreed to stay on for the Autumn Term 2022, as the school had not appointed at interview because the applicants had not been of high enough quality. Another member of staff had requested to move from 28 hours per week to 32.5. <i>Governors unanimously approved this and commented on the teacher's high level of experience, qualifications and ability, and how well she had performed during the recent Ofsted inspection.</i> A further two members of staff were leaving.</p> <p><i>Ofsted inspection:</i> The school's Ofsted inspection had taken place on 30 June. Although the result was not yet publicly available, SS reported that the day had been hugely successful, with all the staff and students showing themselves in the best possible light. The inspector had clearly been impressed with the school, all the more so given the excellent Year 6 SATs results. The inspection had been a very positive experience. SS thanks Mark Lees, the Education Challenge lead at Dorset Council, for his help with preparing for the day.</p> <p><i>Statutory reports:</i> There had been no incidents of bullying or racist abuse, and no Fixed Term Exclusions. With regard to drug use, while there had been no incidents at the school, a</p>	

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	number of empty Nitrous Oxide canisters (an increasingly popular but dangerous recreational drug) had been found in a nearby park. There was no suggestion that any of the pupils at the school were involved in this, but as a precaution a PCSO would be visiting the school to reinforce messages with the children about the dangers of drug use.	
22/050	SDP Review and Update SS had been due to discuss this with FB earlier in the week but she had been unable to attend. The SDP would now be reviewed at the October FGB meeting, with the revised SIP, incorporating Ofsted's recommendations, to be presented to FGB in November.	SS
22/036	WDSC Update The Collaboration had met the previous Friday and worked on their joint Improvement Plans for maths, literacy and the broader curriculum. SS had also participated in a Round Table discussion organised by Dorset Council on the subject of the recent education White Paper. They had been informed that the Regional Schools Commissioner would not object to the creation of a Local Authority-run MAT, as mooted in the White Paper. If this happened it would be likely to be in the form of a number of regional hubs, rather than a single MAT body, and would include a spread of Pupil Referral Units (PRUs) so that children with EHCPs could move between PRUs and mainstream schools as necessary. Further discussion would be taking place with more feedback provided by the end of July.	
22/037	Safeguarding SS reported that that one child at the school designated as a Child in Need (CIM) was about to have the final meeting of their CIN plan, and it was likely that they would then be moved to Child Protection status. Three children were receiving Team Around the Family (TAF) support and interventions.	
22/038	Policies to Review The following policies had been reviewed by the Resources Committee on 29 June and recommended to FGB for approval: <ul style="list-style-type: none"> • Financial Procedures Policy • Critical Incident Plan • Staff Code of Conduct • Governors Induction Review Governors approved all four policies unanimously. Governors also reviewed and approved the following extra policies: <ul style="list-style-type: none"> • Charging and Remissions Policy • Governor Visits Policy 	
22/039	Staff Wellbeing The Staff Governors reported that morale was very good, with Ofsted and SATs out of the way and the Summer to look forward to.	

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22/040	<p>Governor Training, Visits and Recruitment and Succession Planning</p> <p><i>Training:</i> JA suggested that all Governors be given a school email address, as this would make it easier for them to access NGA Learning Link training. It would also be good practice from a GDPR perspective, as personal emails were classified as personal information. This was agreed.</p> <p><i>Visits:</i> LR had visited the school to look at progress with the SIP. She reported that progress was excellent, with all areas of the Plan covered.</p> <p><i>Succession Planning:</i></p> <ul style="list-style-type: none"> • AK was standing down as Local Authority Governor. He had been a Governor for 25 years. Governors expressed their thanks and appreciation for his work and commitment to the school. • SP was stepping down as Chair and as Foundation Governor. All the Governors sent her their thanks and best wishes for the future, and school staff would be sending her a letter of appreciation. <p>Governors wishing to stand as Chair or Vice Chair were asked to inform JA by email over the Summer.</p>	AW
22/041	<p>Correspondence</p> <p>SS shared a summary of the Dorset Council Chair’s Briefing in June.</p>	
22/042	<p>Dates of Future Meetings</p> <p>Resources Committee (Outturn) – Wednesday 5 October 2022 at 6:00pm in school</p> <p>Curriculum Committee – Wednesday 5 October 2022 at 4:15pm in school</p> <p>Full Governing Body - Wednesday 12 October 2022 at 6.30pm in school</p>	
22/043	<p>A.O.U.B.</p> <p>None</p>	

The meeting closed at 7:50pm

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