



**Minutes of the Full Governing Body Meeting held in school on 18 May 2022 at 6.30pm**

**Present:**

Simon Smith	Headteacher	SS
Sue Pakes (Chair)	Foundation Governor	SP
Allison White	Staff Governor	AW
Richard Dodson (Vice Chair)	Foundation Governor	RD
Emma House	Foundation Governor	EH
Lisa Raison	Parent Governor	LR
Nick Harris	Co-opted Staff Governor	NH
Ben Bailey	Parent Governor	BB
Jenny Fry	Foundation Governor	JF
Bev Coleberd	Foundation Governor	BC
Rev. Fiona Beale	Foundation Governor	FB
Rev. Canon David Baldwin	Ex-Officio	DB

**In Attendance:**

John Alexander	Clerk	JA
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	<b>Opening Prayer</b> DB said the opening prayer.	
<b>22/030</b>	<b>Apologies &amp; Welcome</b> SP welcomed all present. Apologies were received and accepted from Andrew Kindness AK. SP noted that AK’s term as Local Authority Governor was due to expire in July. AK was currently convalescing following a medical procedure and had not yet decided whether to request a renewal of his term. Pending his decision, Governors wished AK well and unanimously supported his reappointment in principle, should he choose to reapply. Pending this, an advertisement for applicants would be displayed in the school reception area for the next two weeks, as required by the Local Authority. This would allow sufficient time to complete the necessary paperwork to confirm AK’s reappointment at the July FGB, if there were no other applicants. Should AK decline to stand again, the position would be advertised more widely with a view to confirming an appointment in September.	
<b>22/031</b>	<b>Register of Business Interests</b> There were no pecuniary interests declared for any items on the agenda.	
<b>22/032</b>	<b>Minutes of meeting held on 6 April 2022</b> The minutes were reviewed and agreed as an accurate record.	

Signed.....Date.....

<p><b>22/033</b></p>	<p><b>Matters Arising from minutes of meeting held on 6 April 2022</b></p> <p>i) <i>22/018(i) SIP Update:</i> There had been a review visit earlier in the day from Mark Lees, the Education Challenge Lead for Dorset Council. This had gone very well. He had been happy and impressed with the curriculum and the SIP, and with everything he observed in school. He would be returning later in the Summer to conduct a deep dive into History.</p> <p>ii) <i>22/027 Breakfast Club:</i> A consultation with parents had suggested that there would be insufficient take-up to make a Breakfast Club financially viable. However, following this, one parent had questioned the timing of the consultation, as it had coincided with the Easter Holiday. The consultation was therefore repeated and more interest was shown, in part influenced by lobbying on Social Media. Nevertheless, two staff would be required to run the Breakfast Club in order to ensure adequate safeguarding, and the charge for each child would need to be £5 per session to cover the costs. Even then, if there were two fewer children in attendance than indicated by the consultation, the school would be losing money on the arrangement. SS proposed writing a letter to parents making these considerations clear, and if enough parents committed to the Club, the two posts for running it would be advertised, although it was acknowledged that due to the small number of hours, the time of day, and the rate of pay, these would be difficult posts to fill. <b>Governors asked if volunteers from the Prout Bridge Project would be available to run the club.</b> DB and others replied that this was unlikely. <b>Governors agreed that the school couldn't lose money on a Breakfast Club and agreed that parents needed to acknowledge that fuel and energy inflation raised the running costs. Governors asked if a Club would be open to pre-school children.</b> SS said that it would not. <b>Governors suggested that a Breakfast Club could be run for a single term on a trial basis.</b> SS agreed that this was possible. Governors agreed that SS should send the aforementioned letter to parents, and if there was sufficient commitment and willingness to pay the session price, the two posts would be advertised for a trial period of one term.</p>	<p>SS</p> <p>SS</p>
<p><b>22/034</b></p>	<p><b>Committee Reports</b></p> <p><b>Resources Committee, 5 May 2022</b></p> <p>The minutes were received and noted. RD and SS highlighted the following:</p> <p><i>Decarbonisation project:</i> the solar panelling would be made operational during the summer half term holiday now that scheduling problems had been resolved. Excess power would be sold back to the National Grid. The school would consequently be carbon neutral in the summer months. These developments would feed into topic work on the environment in the second half of the summer term.</p> <p><i>Building works:</i> The new shed had been ordered and the fire door had been mended. Acoustic improvements would be made to the classrooms over the summer, principally in the form of 'sound clouds' to reduce echo, to the particular benefit of children with hearing difficulties. It had previously been thought that the school would not have to make the ten percent contribution (£8,100) to the cost of this, but it had now transpired that because the school was Voluntary Aided, the contribution would apply. <b>Governors asked if grants might be available for this, for example from the Deaf Society.</b> SS agreed to check this. <b>Governors asked if the whole school would benefit from these adaptations, or just Corfe class.</b> SS confirmed that it would be the whole school.</p>	<p>SS</p>

Signed.....Date.....

	<p><i>Staffing:</i> A one-to-one Learning Support Assistant had been appointed to support a child in Reception.</p> <p><b>HTPM Mid Term Review – Verbal Update</b></p> <p>SP and RD reported that the Headteacher Performance Management Review had been carried out. The remained very happy and no issues had been identified.</p>	
22/035	<p><b>Headteacher Written Report</b></p> <p>This was included in the meeting pack. SS highlighted the following:</p> <p><i>Numbers on Roll:</i> <b>Governors questioned a discrepancy between the total pupils by year, and the total by class.</b> SS explained that this had arisen because there were 139 pupils in the current week, but this would rise to 140 the following week. This would mean the school was at full capacity, which was good from a financial perspective. However, local housing developments would add to pressure on pupil numbers in future, and while local children were always prioritised for Reception places, incoming families with older children may well be unable to send them to the local school.</p> <p><i>School attendance:</i> This was currently 92.3% overall. This was a marked improvement from earlier in the year when the school had battled with a number of conditions, including Covid, scarlet fever, shingles and norovirus.</p> <p><i>School Improvement Plan:</i> Two Governors had visited the school in the previous week, and there would be another visit the following week. They had reviewed the links between the Plan and the evidence of impact, looking at assessment and student work. The process had been interesting and rewarding.</p> <p><i>Safeguarding:</i> Earlier that week there had been the tragic news of the death of a child in the village who had two siblings in the school. The younger sibling had returned to school that day, and while clearly in shock, had coped with the day. The older sibling would not be returning to school in the near future. The situation was being closely monitored and all possible support provided.</p> <p><i>Statutory reports:</i> There had been no incidents of drug use, bullying or racist abuse, and no Fixed Term Exclusions.</p> <p>Aside from a small number of minor corrections, Governors had no further questions on the report.</p>	
22/036	<p><b>WDSC Update</b></p> <p>The Collaboration had not met since the previous FGB. SS reported that discussions continued at Collaboration level about the implications of the recent Education White Paper, particularly with regard to MATs. Local Authorities would be able to run their own MATs if no suitable local alternatives were available, and although previously none had been, two new ones based in the Dorchester area looked more promising. No decisions were yet required, but Governors acknowledged that the Collaboration would need to continue scanning the horizon and take a view.</p>	
22/037	<p><b>Safeguarding</b></p> <p>This had already been covered in the Headteacher report.</p>	

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<b>22/038</b>	<p><b>Policies to Review</b></p> <p>The following policies had been reviewed by the Resources Committee on 5 May and recommended to FGB for approval:</p> <ul style="list-style-type: none"> <li>• Safeguarding and Child Protection Policy</li> <li>• Redundancy and Restructure Policy</li> <li>• Data Protection Policy</li> </ul> <p>Governors approved all three policies unanimously.</p>	
<b>22/039</b>	<p><b>Staff Wellbeing</b></p> <p>The Staff Governors reported that morale was good, including that of the TAs. There was a real sense of moving on from the difficulties of the past two years. SATs were finished and had gone smoothly. SS congratulated NH and all the Year 6 children on this. He said that staff were looking forward to the final half term of the school year, with a lot of things now happening that hadn't been possible during Covid restrictions, and with the Environment topic to do.</p>	
<b>22/040</b>	<p><b>Governor Training, Visits and Recruitment</b></p> <p>FB had visited the school to review Leadership and was very satisfied with what she had seen. LR had reviewed Literacy earlier that day and would look at Core Priority 1 next week. She would report back to the next FGB. New Governor JF had completed SDBE's New Foundation Governor training on 3 May and had had very helpful mentoring meetings with EH. She would attend the next meetings of both Committees. She agreed to be Link Governor for Sport.</p>	
<b>22/041</b>	<p><b>Correspondence</b></p> <p>None.</p>	
<b>22/042</b>	<p><b>Dates of Future Meetings</b></p> <p>Resources Committee (Outturn) – Wednesday 29 June 2022 at 6pm in school</p> <p>Curriculum Committee – Wednesday 6 July 2022 at 5.30pm in school</p> <p>Full Governing Body - Wednesday 13 July 2022 at 6.30pm in school</p>	
<b>22/043</b>	<p><b>A.O.U.B.</b></p> <p>None</p>	

The meeting closed at 7:50pm

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