

Minutes Of Governors Annual General Meeting & Full Governing Body Meeting
held on Wednesday 16th February 2022, 6.30pm via Zoom

Present:

Simon Smith	Headteacher	SS
Allison White	Staff Governor	AW
Richard Dodson (Vice Chair)	Foundation Governor	RD
Andrew Kindness	Local Authority Governor	AK
Emma House	Foundation Governor	EH
Lisa Raison	Parent Governor	LR
Liza Caddy	Parent Governor	LC
Nick Harris	Co-opted Staff Governor	NH
Rev Fiona Beale	Foundation Governor	FB
Ben Bailey	Parent Governor	BB

In Attendance:

Mel Hillman	Temporary Clerk	MH
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		Action
	<u>Opening Prayer</u>	
22/001	<u>Apologies & Welcome</u> The Vice-Chair assumed the Chair for the meeting and welcomed all members as well as temporary clerk, Mel Hillman. Apologies were received and accepted from Sue Pakes and Bev Colebeard.	
22/002	<u>Register of Business Interests</u> There were no pecuniary interests declared for any items on the agenda.	
22/003	<u>Minutes of meeting held on 1st December 2021.</u> The minutes were reviewed and agreed.	
22/004	<u>Matters Arising from minutes of meeting held on 1st December 2021</u> i) 21/089(e) SIP Meeting. Due to COVID this had not taken place. The Headteacher hoped that it would take place after half-term. A governor asked if there had been any formal guidance from the local authority? The Headteacher replied that there had not been any. He was anticipating some updated guidance from the DfE during half-term. ii) 21/089(h) Pantomime. Following the cancellation at the previous meeting, the Headteacher was arranging a refund to parents. He was reminded that this had not yet taken place and agreed to chase the matter. iii) 21/089(i) Chesil Roof. The Headteacher confirmed that this had been repaired. iv) 21/091 Staff Wellbeing Survey. This had been discussed at the Resources Committee meeting in the previous week. It had been reported that staff were marginally happier. It had been a difficult week with staff absences but other staff had filled in to help keep the school running. There had been five absences on Monday of the current week. All staff had been trying their best to keep things running. Nick Harris added that all staff were tired with the half-term break approaching. In some cases, the situation for some staff was worse than at the start of the outbreak. One Governor commented that the Government had announced earlier in the day that all 5 to 11 year olds would be offered a vaccination. Could the Headteacher draft a note in the newsletter or send out an email to parents? The Headteacher replied that he was	SS

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reluctant to do this and he couldn't guess what would happen. He would stick with the risk assessment but accepted that that West Dorset infection rates were high. **Another governor asked if there had been any comments from parents.** The Headteacher confirmed that had only been two.

22/005

Year 6 Mock SATs Results

Nick Harris commented on the outcomes of the Mock SATS and indicated that things had gone as well as could be expected.

The analysis showed:

		Reading	Writing (Prediction)	Maths	RWM	SPaG
Whole Cohort (26)	% At least ARE	81%	92%	62%	54%	65%
	% GD	31%	23%	4%	4%	12%
Boys (13)	% At least ARE	69%	85%	69%	54%	54%
	% GD	38%	15%	8%	8%	15%
Girls (13)	% At least ARE	92%	100%	89%	54%	85%
	% GD	23%	31%	11%	0%	8%
PP (8)	% At least ARE	75%	75%	63%	38%	50%
	% GD	25%	13%	13%	13%	13%
SEN (5)	% At least ARE	40%	80%	80%	40%	20%
	% GD	40%	20%	20%	20%	20%

There were no questions.

22/006 a)

Committee Updates

Resources Committee meetings

The committee had met on 26 January 2022.

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	<p>The minutes of the meeting had been on the website page prior to the meeting. There were still issues over cleaning contracts with the change to a new contractor, Churchills. This revolved around pension arrangements. The LA had not agreed to additional costs and a re-quote was being prepared.</p> <p>It was confirmed that the decarbonisation project (solar panels) had started.</p> <p>There had been no finance report at the meeting but it had since been sent out. The school was in a healthy position, mainly due to high pupil numbers. Value for Money training was pending. Benchmarking would be addressed in the next term.</p> <p>Two policies had been discussed and would be dealt with later in this meeting.</p> <p><i>A Governor asked if the changes to mid-day supervisor arrangements meant that Mrs Laws was being trained at a TA.</i> The Headteacher confirmed that this was the case.</p> <p>The minutes were approved and would be signed by the Vice-Chair.</p>	
22/006 b)	<p>Curriculum Committee Meetings</p> <p>The committee had met on 9 February.</p> <p>The minutes of the meeting had been on the website page prior to the meeting. EH indicated that there would need to be some minor changes to the draft minutes before they were signed off.</p> <p>Some outstanding policies were being followed up.</p> <p>The SRE Policy would be discussed with parents. The Headteacher explained that he had been teaching full-time due to absences but would attempt to circulate it before half-term.</p> <p>There would be no overnight residential. This would be replaced with daytime activities. This would reduce the costs to parents.</p>	SS
22/007	<p>Heads Report</p> <p>The Head's report had been circulated prior to the meeting.</p> <p>a) Attendance & Numbers on Roll The numbers on roll stood at 140 which meant the school was full. These numbers meant that the budget was in a healthy state. Attendance was lower than normal due to COVID but remained above the national figures.</p> <p>b) Ofsted. <i>A governor asked if Ofsted would be visiting.</i> The Headteacher replied that he had not heard anything yet but added that Ofsted were active in Dorset at the moment.</p> <p>c) Drugs Update in the Headteacher's Report <i>A governor reminded the Headteacher that it had been agreed that instances of drug use would be included in his report.</i> He confirmed that there had been no instances recorded and would ensure it was reported in future.</p>	SS

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22/008	<p><u>Safeguarding</u></p> <p>There was nothing to report other than there had been a need to block a computer programme due to some sexual content being fed into games illegally online.</p>	
22/009	<p><u>Policies for Review</u></p> <p>a) <u>Teachers’ Pay Policy.</u> This had been reviewed by the Resources Committee and approval recommended. On the proposal of BB, seconded by FB, the Policy was APPROVED.</p> <p>b) <u>Reasonable Use of Force.</u> This had also been reviewed by the Resources Committee and approval recommended. This was a DFE model guidance policy which was being adopted by the school. On the proposal of BB and seconded by EH, the Policy was APPROVED.</p>	
22/010	<p><u>Governor Recruitment, Training & Visits</u></p> <p>An advert for a substantive Clerk would be going out soon.</p> <p>The terms of office for LC and LR were due to end on 18 March 2022. Both were parent governors so nominations would need to be sought from parents and an election held if necessary.</p> <p>EH queried the progress of her renewal via the Diocese. FB agreed to discuss this with DB.</p> <p>LR reported that she would be attending the Prevent Training on 7 February 2022. It had been confirmed that it needed to be renewed every three years.</p>	<p>SS</p> <p>SS</p> <p>FB</p>
22/011	<p><u>Staff Wellbeing</u></p> <p>As mentioned earlier in the meeting the situation was being covered, although all staff were looking forward to the half-term break.</p> <p><u>One governor asked if this was purely due to COVID or where there other issues.</u> There had also been issues around internal communications. The Headteacher has resolved this with staff with a clearer calendar plus weekly notification. NH added that communications had improved and staff were listening. The missing lunch-time supervisor support was having an impact. Cover arrangements were in place and an advert had been issued. The Headteacher added that the school was full and it was never designed to take 140 pupils. There were issues around space and workloads. He was trying to resolve this.</p> <p>The Headteacher also outlined the issues around taking additional pupils. There were still technically places in years 5 & 6. If the school refused to take extra pupils in those years, the LA would overrule the school on parental appeal. Another local school had cut its Planned Admission Number. It would be difficult for new families in the area to be allocated places. There were 20 first choice applications for Reception for September. The LA would not extend the school buildings. <u>One governor asked if 20 children in Reception breached Government rules.</u> The Headteacher replied that it did not. There were areas that had not originally been designated as classrooms which were now being used as such. He added that</p>	

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	there was not much more the school could do. Another governor asked if a temporary classroom was needed. It was explained that the school could afford its 7% contribution but the funding from other sources such as the Diocese was not forthcoming. It was added that building a second storey was not feasible for many reasons.	
22/012	<u>Correspondence</u> None	
22/013	<u>Dates of Future Meetings</u> Resources Committee – Tuesday 15 March 2022 at 6 pm in school Curriculum Committee – Wednesday 6 July 2022 at 6.45 pm Full Governing Body - Wednesday 23 March 2022 at 6.30 pm in school	
22/014	<u>A.O.U.B.</u> None	

The meeting closed at 7.30pm

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