

**Minutes Of Governors Full Governing Body Meeting
held on Tuesday 23rd March 2021, 7pm via Zoom**

Present:

Simon Smith	Headteacher	SS
Richard Dodson (Vice Chair)	Foundation Governor	RD
Andrew Kindness	Local Authority Governor	AK
Sue Pakes (Chair)	Foundation Governor	SP
Nick Harris	Staff Governor	NH
Emma House	Foundation Governor	EH
Lisa Raison	Parent Governor	LR
Joy Edwards	Foundation Governor	JE
Allison White	Staff Governor	AW
Rev David Baldwin	Foundation Governor Ex Officio	DB
Bev Coleberd	Foundation Governor	BC
Rev Fiona Beale	Foundation Governor	FB
Liza Caddy	Parent Governor	LC

Apologies were received and accepted from:

Ben Bailey	Parent Governor	BB
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In Attendance:

Karen Lovering	Clerk	KL
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	<u>Opening Prayer</u>	
21/015	<u>Apologies & Welcome</u> The Chair verified that everyone was alone and there was one apology.	
21/016	<u>Register of Business Interests</u> There were no pecuniary interests declared for any items on the agenda.	
21/017	<u>Minutes of meeting held</u> The minutes were reviewed, agreed and will be signed when the Chair is next in school.	
21/018	<u>Matters Arising from Minutes of Meeting 9th February 2021</u> a) 21006 – Washing Machine – this is now installed and in use. b) 21008 c – The Chair has thanked Jayne Harris for all her hard work in gaining Platinum in the Schools Games Mark. c) 21009 – The laptops are now coming back into school and we only have 3 outstanding and these will be chased up.	KL
21/019a	<u>Committee Updates</u> <u>Resources Committee meeting</u> The committee met on 16 th March 2021. The minutes were circulated prior to this meeting and the Headteacher informed all about the water leak which would have cost the school £9000 by the end of the year. Watertite have been in today and it appears that the boys urinals are on constant flush, these were switched off after school and a meter reading was done with another reading to be taken in the morning to confirm this. The HT will keep all	SS

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	<p>informed on the outcome Questions were invited.</p> <p><i>A Governor asked Can you explain why there appears to be a drop in numbers in 3 years time?</i> The Headteacher explained that we are losing a big class of 23 this year and 25 the year after. We are only allowed 20 in Reception and this will cause a drop of about £20,000. Although we may get more children in KS2 we have to budget on what we know our pupil figures will be. This is in essence the worse case scenario. We do have children who have expressed an interest in coming in September.</p> <p>SFVS needs to be passed by FGB and this was proposed and seconded. In the SFVS the only red section is in the highest 10% of class size but this is due to us having a full school.</p> <p><i>One Governor asked If being in the 10% of similar schools means that there would be a better chance of being able to bid for more classroom space?</i> Unfortunately this isn't the case, as there is room at St Marys School in Beaminster extra children would be redirected to that school before they would consider increasing our school.</p>	
<p>21/019b</p>	<p><u>Curriculum Committee</u> The committee has not met since the last FGB meeting.</p>	
<p>21/020</p>	<p><u>Heads Report</u> The Head's report was circulated prior to the meeting.</p> <ul style="list-style-type: none"> a) Attendance and Numbers on Roll Very good with 97.47% attendance and no COVID cases and it shows how much the school is valued by the parents. b) SEN 4 EHCPs, with another one being applied for. c) Staffing Update Mrs Ffoulkes is due shortly and Mrs Quinn has been appointed as maternity cover. Mrs Guppy is undertaking her HLTA course which will help with cover in KS1 please see confidential note. d) Training As per report. The Headteacher explained about Operation Encompass which is a partnership between Dorset Police and Dorset Children's Services. They share their domestic violence calls, if relevant, which enables us to find out the next morning before the child comes in to school, a very positive step that we have signed up for. The Safeguarding Governor will also need to take this course, the Headteacher will forward details. e) Sporting Update As per report with hopefully Sports Day at the beginning of July. f) Pupil Premium Update As per report. 	<p>SS</p>

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	<p>g) Back to School Report This has gone well with 95% of children happy to be back in school, it was a very emotional day for all. Remote learning has worked well and initial assessments by teachers have shown good results in KS2. However, in KS1 and Early Years this is not so good. Young children develop the most in this time and so much time being missed during this last year has resulted in lots of issues eg speaking skills are poor as well as vocabulary, this probably has been caused by not playing with other children. COVID Catch-Up money will mainly go to Early Years and KS1 as a result. Other Heads in Dorset are also finding the same results. <i>A Governor enquired If there was a clear difference between KS1 children who came into school and the children who didn't?</i> The Headteacher reported back that both in academic and social levels there was a difference. The Pre-School are also finding the same problem and part of that Catch-Up money will be for funding a Reception teacher to come in to specifically work with those children to help their transition into school. In Maths it doesn't seem to have mattered if the children were in school academically but socially it has and if this is not responded to then it will change into academic ability in those year groups. We have the skills and staff to sort this out and as such are not unduly worried. We will be concentrating on communication and language skills.</p> <p>h) Collaboration Update Fortnightly meetings are taking place mostly over COVID topics but just starting to talk about School Improvement and looking at next year. The new Education Challenge Leads have been invited to the next meeting, Mark Lees and Sheila O'Donnell, for any support that they can offer.</p> <p>i) Site Management As well as the water leak we have seagulls which we think are nesting on the roof. Mr Harris will investigate tomorrow morning however, if they have nested we can't move them.</p> <p>i) SIP The Headteachers discussions with Lyn Gaudreau about the SIP was to include stakeholders, teachers and governors. We have two training days in June, 7th for report writing and 25th which will be set aside for the SIP writing day for teachers, TAs if they want to attend and any Governors if they would also like to attend.</p>	NH
21/021	<p>Safeguarding CHAD replaces MASH acronym.</p>	
21/022	<p>Policies AW will forward a list of policies for the Curriculum committee to discuss.</p> <p>The following policies need ratification and they were proposed and seconded: Admissions policy Accessibility policy Staff redundancy and retirement policy Use of reasonable force Attendance policy</p>	AW

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	<p>Equality policy Freedom of information publications Inclusion policy Staff discipline and grievance policy The Chair expressed her thanks to AW for all her hard work in getting the policy list back in order. AW will put the next policies which Simon has prepared for discussion at the next Resources meeting on the website.</p>	AW
21/023	<p><u>Government Training, Visits and Recruitment</u> Joy Edwards – Renewing Foundation Governors SDBE – 11th March 2021</p> <p>Fiona Beale– NGA Governance for a Church School – this unfortunately did freeze half way through test and couldn't be fixed.</p> <p>Bev Coleberd – How Deeply Christian is Your School? Salisbury Diocese Course</p> <p>Sue Pakes – SDBE – Foundation Governor Core Function Session 2 – 23rd February 2021</p> <p>David Baldwin - Supported Families during Grief and Bereavement – he offered his help if needed.</p> <p>All the courses were fed back and discussed by the Governors including whether vision and ethos should be a regular Agenda item. It was decided that we would trial a meeting of Foundation Governors but it was decided to wait until Governors could meet in person. DB has tried in the past to get all Foundation Governors to meet from all the schools in the area to share experiences once a year and hopefully in the Autumn term, if we can meet in person, this would be able to go ahead.</p> <p>DB asked for the Headteacher to report back any complaints about the Diocese Board of Education and he would challenge it.</p> <p>We will be doing some work with a milk dairy about local production and organic milk and with Chedington Court about agriculture and stables and this may be part of the SIP next year.</p>	DB SS
21/024	<p><u>Staff Wellbeing</u> Staff are all working hard but very tired. The Headteacher asked the Governors to please be understanding that some things are taking time. He is hoping that the bubble system will come to an end after Easter but awaiting guidance. There are behaviour issues in classes at the moment due to the need to mix with other year groups as they learn how to behave from the older years. A lot of staff now have had their vaccines. One Governor asked Where does guidance from the bubbles come from? The Headteacher reported back that we receive DfE advice as well as from Mark Blackman and Dorset Council.</p> <p>NH left the meeting at 8pm</p>	
21/025	<p><u>Correspondence</u> A letter from Mr Harris has arrived. The Chair invited questions and after a discussion the request was granted.</p>	

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21/026	<p><u>Dates of Future Meetings</u></p> <p>Resources Committee Tuesday 20th April at 6.30pm via Zoom</p> <p>Curriculum Committee Wednesday 30th June at 7pm.</p> <p>Full Governing Body Tuesday 27th April at 7pm via Zoom</p>	
21/027	<p><u>A.O.U.B.</u></p> <p><u>A Governor enquired What were the children doing for an Easter celebration?</u> There will be a whole school event which will be filmed and it will go on line on the last day of term.</p> <p>Thanks to everyone with the Sponsored Read, over a £1000 was raised and this gives about £275 to each class to spend. Thank you to Miss Nash for all her hard work organising this.</p> <p><u>Another Governor asked if ELSA would receive some of this money?</u> The Headteacher confirmed this.</p> <p><u>One Governor asked for Succession Planning to be added to the agenda for the next meeting.</u> This will be added to the next FGB meeting on 27th April 2021.</p>	KL

The meeting closed at 8.10pm.

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