

**Minutes Of Governors Full Governing Body Meeting
held on Tuesday 9th February 2021, 7.00pm via Zoom**

Present:	Simon Smith	Headteacher	SS
	Richard Dodson (Vice Chair)	Foundation Governor	RD
	Andrew Kindness	Local Authority Governor	AK
	Sue Pakes (Chair)	Foundation Governor	SP
	Ben Bailey	Parent Governor	BB
	Nick Harris	Staff Governor	NH
	Emma House	Foundation Governor	EH
	Lisa Raison	Parent Governor	LR
	Joy Edwards	Foundation Governor	JE
	Allison White	Staff Governor	AW
	Rev David Baldwin	Foundation Governor Ex Officio	DB
	Bev Coleberd	Foundation Governor	BC
	Rev Fiona Beale	Foundation Governor	FB
	Liza Caddy	Parent Governor	LC
	In Attendance:		
	Karen Lovering	Clerk	KL

		Action
	<u>Opening Prayer</u>	
21/003	<u>Apologies & Welcome</u> The Chair verified that everyone was alone and there were no apologies. The Chair would like to thank Joy Edwards for agreeing to another term as Foundation Governor on behalf of Mosterton PCC, we are all delighted that she has agreed to this. The Chair would also like to thank the Clerk, Karen Lovering, for the efficient way she got Joy re-elected.	
21/004	<u>Register of Business Interests</u> There were no pecuniary interests declared for any items on the agenda.	
21/005	<u>Minutes of meeting held</u> <u>1st December 2020 FGB Meeting Minutes</u> The minutes were reviewed and there was one typing mistake on 20/076, form should be from, the clerk will change this, the minutes were then agreed and will be signed when the Chair is next in school. <u>4th January 2021 Emergency FGB Meeting Minutes</u> The minutes were reviewed and the Headteacher informed the meeting that when the Government announced that schools were to partially open that all staff retracted their letters and as such hot meals and all staff were in school, the minutes were then agreed and will be signed when the Chair is next in school.	
21/006	<u>Matters Arising from Minutes of Meeting 1st December 2020 and 4th January 2021</u> 20/072 – Ipads – The Headteacher informed all that the Ipads are now set up and in their	

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	<p>cases and he relayed his thanks to Allison White for her hardwork in setting these up. An anonymous donor has donated enough money to buy 20 laptops which we are very grateful for and the Headteacher will keep in contact with him. Another 11 laptops from the DfE has been received which have now been distributed to parents with another 2 of the others. A Kindle Fire has also been donated.</p> <p>A Governor asked Has every child who requires a laptop now have one? Yes - which is brilliant news.</p> <p>20/072 – Prospectus – this will be an ongoing item.</p> <p>20/074 – Washing machine – the plumbing has now been done and we are waiting for the washing machine to be purchased.</p> <p>20/073c - Headteachers Performance Management Meeting - We have received a very comprehensive report from Lyn Gaudreau just before Christmas and this has been acknowledged.</p> <p>21/002 – Masks – Due to the new variant masks are worn by parents at pick up and staff who can, will wear masks in all communal areas.</p>	
<p>21/007a</p>	<p><u>Committee Updates</u> <u>Resources Committee meetings</u></p> <p>The committee met on 2nd February 2021. The minutes were circulated prior to this meeting and RD gave a summary of this meeting and questions were invited. One matter of interest is that Somerset Schools have a consultation out about changing their school system, however, although this should not affect Parrett and Axe School, we are no longer in a position where we can accept an influx of Misterton children.</p>	
<p>21/007b</p>	<p><u>Curriculum Committee</u></p> <p>The committee met on 27th January 2021 and the minutes were circulated prior to this meeting. EH gave a summary of the meeting, most of which is covered in the Headteacher’s Report, and questions were invited. The Committee had suggested a mock teaching assessment during the maternity interviews as the candidates wouldn’t be able to come in and teach a class. The candidate interviewed did have to produce a maths teaching lesson and the teacher Governor went through this thoroughly in the interview. We were lucky that it was decided to interview a teacher who had been in school as we were aware of her teaching ability.</p>	
<p>21/008</p>	<p><u>Heads Report</u></p> <p>The Head’s report was circulated prior to the meeting.</p> <p>a) Attendance and Numbers on Roll Numbers are looking healthy and we have 20 Reception for next year with 19 first choices. At this point we normally only have 16 or 17. Attendance - very difficult to do with partial opening. We have between 30 and 40 children in each day with vulnerable and key worker children. We also have identified children with bad internet access and invited them in. The teachers are working very hard at the moment with teaching in school and home learning. We have had nothing but positives apart from one niggle. SEN – We have had an EHCP go through and we have another in the second stage of the process. This should go through by the next term.</p> <p>b) Staffing Update Staff had to do an on-line testing training to store tests and distribute.</p>	

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	<p>Mrs Quinn was interviewed yesterday by the Head, Chair and teacher Governor and she was successful. We only interviewed one candidate as the other candidates weren't suitable for our school.</p> <p>The Head has given all the staff a duvet day for all their hard work to be taken when the school is back working normally again. The Head will cover teachers, when the TAs are off the teachers will work alone that day. The Chair spoke for everyone when she said that we are very grateful for all the hard work that the staff have done.</p> <p>c) Sporting Update Due to lockdown not much to report but we have sports coaches in school during the week. The school has done very well in the Virtual Cross Country and it looks like we may have won and are just waiting for a few more results to come in. We have 2 silvers and a bronze in Quad Kids. The application was completed for the Schools Game Mark this week and we have achieved Platinum again. This is excellent as most schools do not achieve this and of the ones that do they are usually very large primaries. Mrs Harris has done a wonderful job and it was decided that the Chair would write and thank her for her wonderful work.</p> <p>d) Pupil Premium Update As per report.</p> <p>e) Statutory Reporting As per report.</p> <p>f) School Improvement Plan Very difficult to do anything with this at the moment, we will see in February when we should know if and when we are opening fully again.</p> <p>g) West Dorset Update Lisa Crew is retiring at the end of the year and she was a big factor of setting up the West Dorset Collaboration and it would be good if the Governors could thank her for all her hard work in setting this up.</p>	<p>SP</p> <p>SP</p>
<p>21/009</p>	<p>Safeguarding</p> <p>We have now one referral to CHAD, Childrens Advice and Duty Service, and a social worker is now involved and another family coming back into Early Help. The Deputy DSL has completed her Level 3 Safeguarding Course. The Head has completed a course on Operation Compass which is a new Dorset Council link with the Police Force being able to report domestic violence straight to schools. This should really improve the provision for the children. The Headteacher will send this course to the Safeguarding Governor to complete.</p> <p><i>A Governor enquired Whether safeguarding issues were on the increase since lockdown?</i> Our safeguarding issues are all due to historical cases, although this may change after lockdown.</p> <p><i>A Governor wanted to know If the mental health of children had decreased?</i> Not at the moment but teachers had been in touch with children to make sure that they are ok. The older children in live lessons can chat with their friends which helps.</p> <p>A Governor informed the group about a mum, whose child has suffered from anxiety, who is raising charity for Young Minds Charity and the school and she is hoping to raise £5000 for this. If she reaches this target Parrett and Axe School will receive £1250. This has been put on the school website and the PTFA website.</p> <p><i>A Governor asked the Headteacher Obviously the school is dealing with concerns about</i></p>	<p>SS</p>

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	<p>children in school but are there any concerns about children not in school? Teachers are in touch with children they feel may be vulnerable and we can refer to our Link Worker if we are concerned. The teachers keep in close touch to see which children are engaging in on-line learning. If there are any gaps we will email the parents to make sure that everything is ok. However, we are all aware that we have to take the word of the parents and can't assess the children properly.</p> <p>A Governor wondered If there are any opportunities to visit pupils houses to see how they are getting on? Mrs Deinhardt visits our more vulnerable children and some of the teachers have also been to check on the children. The Chair would like to extend her thanks to Mrs Deinhardt and other staff members who are doing this as they are going one step beyond what is expected.</p> <p>A Governor enquired If all children are now engaging now that the laptops have been given out? There are some children who aren't engaged but staff are trying really hard to engage them. There is one in Durdle Door, one in Kimmeridge and one in Corfe. Teachers have phoned, offered paper packs, devices, offered to speak to the children. We are getting 90% plus engagement which would be very good even if we were back to normal circumstances.</p>	
21/010	<p>Government Training, Visits and Recruitment Joy Edwards, Emma House & Fiona Beale– Bereavement in Children Course run by Mosaic. Joy will send the power point presentation to school. Emma House - Equality and Diversity: A practical guide for Governors & Trustees – 22nd January 2021 Sue Pakes – Chairs Briefing – 24th February 2021 Sue Pakes – Diocese - Foundation Governor Core Function Session 2 – 23rd February 2021 Karen Lovering – Clerks Briefing – March 2021</p>	JE
21/011	<p>Staff Wellbeing The Governors asked about Staff Wellbeing. Staff are allowed to go home for PPA if they would like to and the Heads door is always open. We are all working together and we know each other very well and look out for each other. The school will be shut down totally at half term. A governor enquired What the Head thinks about the threat for schools to be open during the Summer Holidays? The Head thinks it may be a serious threat but parents and staff may have booked holidays and not sure the unions would allow this. As a school we will ensure the relevant children follow catch-up programmes.</p>	
21/012	<p>Correspondence No correspondence has been received.</p>	
21/013	<p>Dates of Future Meetings Resources Committee Tuesday 16th March at 6.30pm via Zoom Full Governing Body Tuesday 23rd March 2021 at 7pm via Zoom</p>	
21/014	<p>A.O.U.B. There was no any other urgent business.</p>	

The meeting closed at 7.50pm.

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