## Minutes Of Governors Full Governing Body Meeting held on Tuesday 1<sup>st</sup> December 2020, 7.00pm via Zoom

Present:	<b>S</b> imon Smith	Headteacher	SS
	Richard Dodson (Vice Chair)	Foundation Governor	RD
	Andrew Kindness	Local Authority Governor	ΑK
	Sue Pakes (Chair)	Foundation Governor	SP
	Ben Bailey	Parent Governor	ВВ
	Nick Harris	Staff Governor	NH
	Emma House	Foundation Governor	EH
	Lisa Raison	Parent Governor	LR
	Joy Edwards	Foundation Governor	JE
	Allison White	Staff Governor	AW
	Rev David Baldwin	Foundation Governor Ex Officio	DB
	Bev Coleberd	Foundation Governor	ВС
	Apologies were received and a	ccepted from:	
	Rev Fiona Beale	Foundation Governor	FB
	Liza Caddy	Parent Governor	LC
	In Attendance:	.1	
	Karen Lovering	Clerk	KL

		Action
20/069	Apologies & Welcome	
	The Chair verified that everyone was alone and apologies were accepted as above.	
20/070	Register of Business Interests	
	There were no pecuniary interests declared for any items on the agenda.	
20/071	Minutes of meeting held	
	The minutes were reviewed, agreed and will be signed when Chair is next in school.	
20/072	Matters Arising from Minutes of Meeting 6 <sup>th</sup> October 2020	
	20/057 – Replacement for Martyn Gillingham – DB reported that one or two people have	
	been approached but due to Covid restrictions it is difficult for new members to start and this	DB
	will be approached again in the near future.	
	20/060 – 16 Mini Ipads for School – The Chair was invited to the PTFA AGM. The PTFA	
	immediately gave the school half the amount of the cost (£2200) and will be fundraising for	
	the second half. A sponsored walk has already taken place raising £1946. The Chair would	
	like to thank the PTFA for their generosity. This will allow all children in a class to use them at	
	the same time and help with catch-ups.	
	20/064 – Virtual Tours – The staff looked into this but felt that staff do not have enough time	
	to accomplish this as it would need to be done after school otherwise it would cross bubbles.	
	It was also felt that it would pose a security risk to the school facilities being on the website.	
	20/064 – Prospectus – AW will contact LC to see if she was able to look at the prospectus.	AW/LC
	20/068 – Parents Evening - This is going ahead electronically, half the interviews have now	
	taken place and the rest will be completed by Thursday evening. The Head will be doing	
	Kimmeridge class. No problems as yet have been reported.	

Signed	Date

	RD entered the meeting.	
20/073a	Committee Updates	
	Resources Committee meetings	
	The committee met on 24 <sup>th</sup> November 2020. The minutes were circulated prior to this	
	meeting and questions were invited. The Head will be discussing other ways that the PP	
	funding can be spent, as there will be no clubs/residentials due to Covid, in a staff meeting in	
	the new year.	
	The Pay Policy for Teachers and Support Staff Pay Policy were ratified by the FGB.	
	EH entered the meeting.	
	A virtual site update has been completed on Covid and Health and Safety. Main item is the	
	SCA bid for the hot school meals kitchen to be moved we are awaiting to hear if we have	
	been successful. One point to change is a staffing name from Zac to Mr Dyer. The Head	
	reported a staffing change that the new LTS appointed accepted but then declined. However,	
	another applicant has now accepted the position and will start tomorrow. We can't get a full	
	reference as her last employer (15 years) don't give full references. However, we believe that	
	this will be adequate for OFSTED. The Headteacher and the Governor for Safer Recruitment	
	will need to sign this off.	SS/SP
20/073b	Curriculum Committee	
	The committee met on 11 <sup>th</sup> November 2020 and the minutes were circulated prior to this	
	meeting. Questions were invited.	
	A Governor asked about other schools having volunteers in to read and whether the Head	
	had found anything out about this. The Head answered that he had enquired and no schools	
	in the Collaboration have parent volunteers in to read.	
	The Chair and vised about Vistual monitoring accions so to whather there is now firstly as	
	The Chair enquired about Virtual monitoring sessions as to whether there is any further	
	progress with this? The Head reported that this will begin in the Spring Term with Maths.	
	The Charging and Remissions policy has been updated with the new annual figure and this	
	was ratified by the FGB.	
20/073c	Headteacher's Performance Management Meeting	
	AK reported that they had met with Lynn Gaudreau (SEP). Following a very successful	
_ \	Performance Management Review for SS it was agreed that he move one point up his pay	
	scale. Objectives have been set for the next year as well. Awaiting report from Lyn	
	Gaudreau. All agreed that Simon should move one point up his pay scale.	
20/074	Heads Report	
	The Head's report was circulated prior to the meeting.	
	a) Attendance and Numbers on Roll	
	137 pupils on roll and County have been informed that we do not have the room for any	

more children. Attendance is above national average which is fantastic during a pandemic and goes to show that parents have confidence that the children are safe in school. One error to be changed that we have 4 children on EHCP not 2.

b) Staffing Update

As per report.

A Governor enquired how staff are coping The staff reported that everyone is exhausted and it is relentless. It is difficult for the children and staff being confined to their bubbles and any extra strain on staff would be too much. The children had a Birthday Party last Friday which they enjoyed and Christmas items are coming up including Virtual Carol Service, making Christmas decorations, Christmas Jumper day.

A Governor asked any indication how things would move forward? The Headteacher can't see any difference until the vaccine is rolled out. The Chair reported that the Governors appreciate everything that all staff are doing and the attendance figures speak for themselves.

A Governor enquired about the case of anti-Semitism? The Head reported that there was an anti-semantic incident in Lulworth. The Head called The Safeguarding Standards Team and they advised on what to do and this is being dealt with.

- c) Sporting Update As per report.
- d) Pupil Premium Update As per report.
- e) Statutory Reporting As per report.
- f) School Improvement Plan

The Headteacher reported that the SIP is very different this year, Lyn Gaudreau has looked at it and the SIP has been shortened. SIP has key priorities the major one being to improve outcomes in all areas and to catch up on learning that the pupils missed during lockdown. It is also looking at how the non-core curriculum is sequenced and looking at gaps the children have missed. This SIP is both about the recovery journey and taking the children's learning forward. Governors and staff will have input after seeing the data to help write future SIPs. Judgement areas will be kept in. This SIP can be used as SEP evaluation form as well. Questions were invited.

The Chair praised the Head for this detailed but more concise document with clear monitoring details outlined.

g) Upper Pay Scale Applications

Three applications have been received but the Head is expecting another one or two from part-time teachers. Must give everyone the same opportunity.

Outside building now finished. Received £20 voucher from Little Groves to enable us to plant up. Pictures will be taken for website when it is in use and looking its best.

AW/SS

Signed	Date
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	The new sink has now been organised for Corfe class and Watertite have suggested putting a washing machine in the boiler room. Headteacher to discuss with RD.	RD/SS
	A Governor asked about Covid 19 training and what this entailed. The Head said that his was about ordering test kits, what happens when there is a case in school, advice for parents etc. Only one test has been used.	
20/075	Safeguarding The audit has been completed and we are awaiting a reply. A thank you was said to AW for the quickness of adding the new tab on the school's website for Safeguarding.	
20/076	Government Training, Visits and Recruitment  Emma House – Succession Planning  Emma House – Governance: your role, your responsibilities, your organisation  Emma House – Governance visits to schools  Sue Pakes – Chairs Briefing – a paper has been circulated to all Governors from the meeting.  What we will receive from locality we already get from the Collaboration and it is felt that we have lost expertise. Another Education Challenging Lead has been employed.  Karen Lovering – Clerks Briefing  EH reported that interaction is missed with the new training courses and there is a lot of reading. There are lots of courses but difficult to find the ones that are useful.	
20/077	Correspondence No correspondence has been received.	
20/078	Dates of Future MeetingsResources CommitteeTuesday 2nd February at 7pm via ZoomCurriculum CommitteeWednesday 27th January 2021 at 7pm via ZoomFull Governing BodyTuesday 9th February 2021 at 7pm via Zoom	
20/079	A.O.U.B.  The school has been notified by the Information Commissioners Office that no regulatory action is required after our cyber attack. They have given us suggestions on how to avoid any further incidents. The Chair thanked AW for all the work that she has done with the incident plan. This will be shared at a staff meeting.  The Chair again reiterated her thanks to all the Staff for their unceasing hard work in maintaining a safe and happy learning atmosphere throughout the term and wished them all an enjoyable and restful Christmas break.	AW

The meeting closed at 7.55pm.

Signed	Date	