

Minutes Of Governors Full Governing Body Meeting
held on Tuesday 14th July 2020, 7.00pm via Zoom

Present:	Simon Smith	Headteacher	SS
	Richard Dodson (Vice Chair)	Foundation Governor	RD
	Andrew Kindness	Local Authority Governor	AK
	Sue Pakes (Chair)	Foundation Governor	SP
	Ben Bailey	Parent Governor	BB
	Nick Harris	Staff Governor	NH
	Emma House	Foundation Governor	EH
	Lisa Raison	Parent Governor	LR
	Joy Edwards	Foundation Governor	JE
	Allison White	Staff Governor	AW
	Liza Caddy	Parent Governor	LC
	Rev Fiona Beale	Foundation Governor	FB
	Rev David Baldwin	Foundation Governor Ex Officio	DB
	Apologies were received and accepted from:		
	Bev Coleberd	Foundation Governor	BC
	In Attendance:		
	Karen Lovering	Clerk	KL

		Action
20/036	<u>Apologies & Welcome</u> The Chair verified that everyone was alone and apologies were accepted as above.	
20/037	<u>Register of Business Interests</u> There was one pecuniary interest declared for the item regarding Residential Refunds on the agenda for the Parent Governors who have children in those year groups.	
20/038a	<u>Minutes of meeting held on 4th February 2020</u> The minutes were reviewed, agreed and will be signed when Chair is next in school. The 2 final SEP visits were not taken and a refund will be given. Next year an outside independent agency will be needed for the Headteachers Performance Management and School Improvement Visits but under the new Blueprint that Mark Blackman is sending out there will be a list of people we can contact.	
20/038b	<u>Minutes of meeting held on 14th April 2020</u> The minutes were reviewed, agreed and will be signed when Chair is next in school.	
20/038c	<u>Minutes of meeting held on 26th May 2020</u> The minutes were reviewed, agreed and will be signed when Chair is next in school.	
20/039a	<u>Committee Updates</u> <u>Resources Committee meetings</u> The committee met on Thursday 25 th June. The minutes were circulated prior to this meeting	

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	and questions were invited. It was reported that the meeting was mainly taken up by Finance and the only unusual aspect was the higher than normal usage of colour printing but it was assumed that this is due to printing of packs during Covid. The Breakfast Club is not financially sustaining and this will close at the end of the school year. The minutes were agreed and will be signed by RD when next in school.	
20/039b	Curriculum Committee The committee met on 19 th May 2020 and the minutes were circulated prior to this meeting. Questions were invited. All parents are now aware of Y6 results and classes for next year. The minutes were agreed and will be signed by EH when next in school.	
20/040	Heads Report The Head's report was circulated prior to the meeting. From today there are a couple of slight changes. a) Numbers on Roll Numbers in September will be at 134, 2 children leaving and gained 3 children. Classes are as follows: Corfe – R/Y1 - 28 Chesil – Y1/Y2 - 29 Kimmeridge – Y3/Y4 - 29 Durdle Door – Y5 - 25 Lulworth – Y6 - 23 There will be 3 children with an ECHP in place. b) Staffing Update One member of staff is leaving and interviews took place last week and an appointment has been made, there were 30 applications and 3 of these were interviewed. In September we will have a Reception child who has an ECHP who will require a 1 to 1 TA and 2 part time TAs have been appointed for this position. The TA who has been working with the child in pre-school will transfer over to the school. She has a good set of skills and was before her retirement was a Speech and Language Manager and Mrs Donoghue, who is our LTS Supervisor, has also been appointed. ECHP funding will not cover all the wages and we will have to find the first £9k. Mrs Guppy will move back into Corfe Class and the new appointment, Mrs Swatridge, will be placed in Chesil Class. The Breakfast Club employee has been given 4 and a half hours a week to cover Mrs Donoghues hours when she is working as a TA. c) Pupil Premium Update PP is rising, at the moment there are 33 children on the list which is 25% of the school. This will increase in September. d) Statutory Reporting As per report. e) Health and Safety In the Resources meeting we went round the school virtually to see how Covid ready the classrooms are, there are pictures if anyone wants to see them.	

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	<p>f) Outcomes for Pupils</p> <p>The Chair enquired <i>Why is the EYFS physical at 68% as it seems low</i>. The Head replied that this is partly due to a Dyspraxic child and that a lot of these children have missed a term and a half of schooling. This is where they are at the moment and if they had carried on at school the probability would be that the percentage would have been higher. This is good, accurate data for starting off in September. Writing is low because in Reception writing is the last subject that they do in the school year.</p> <p>The Chair pointed out <i>that the 2nd box down on KS1 data should read exceeding not expecting and why is writing percentage is low</i>. The Head replied that it should read exceeding. The percentage is at about national standard and in previous years we have been very high. 12% is good and would probably been higher if we had finished the school year. These are honest results.</p> <p>The Chair pointed out <i>the KS2 date should read 2020</i>. Each subject in KS2 required different criteria. In writing all judgements are where they would have been at the end of the year, so different to the earlier data that was reported. Pieces of work were looked at to see if they were at the correct standard and 6 were required, if they were close they achieved the assessment. Reading was graded from Mock results, guided reading sessions and booster sessions and some short tests. Fortunately the week before the school closed a Maths test had been set with a pass mark of 60% and greater depth of 90% enabling the results to be set.</p>	
20/041	<p>Plans for September</p> <p>Covid has shown that the ICT in the school including the Teachers laptops need updating and some of our systems need looking at. We have very high security but this has been an issue with online meetings and will need to be looked at for the coming year. Bubbles will be bigger in September, more staggered drop off times. A letter is being sent tomorrow to parents. Risk assessments have been consulted with staff but the RA is pending union approval and a meeting is taking place tonight. We are looking at opening to all children with reception coming back part time unless parents need to have full time.</p> <p>A Governor asked <i>What about visitors to the school for example key workers?</i> If a child has protection issues visitors will be sent to Purple Room and the book filled in as normal. Also asked <i>Would we require post codes?</i> We have contact details for all visitors.</p> <p>Sports coaches will be returning in September on Tuesday afternoons staying within one bubble. Action Van will be in but with just one Year Group bubble, not split as we would do normally.</p> <p>A Governor wanted to know <i>What toilets would Kimmeridge be using?</i> They would be using the disabled toilets.</p> <p>The staff room will be back in use from September.</p> <p>The Chair asked <i>How will Mrs Deinhardt work with her children?</i> Fortunately in her room she can be social distanced from the children from the same bubble and she will clean down after every session and this will apply to ELSA aswell.</p> <p>A Governor enquired <i>Whether there will be any flexibility in the staggered drop offs?</i> We will ask parents to drop off at the earliest time for the siblings and the latest time for pick ups.</p> <p><i>What if they have a child at another school?</i> We have to keep the bubbles as they are but will look at the case on an individual basis. The Y6 teacher informed the Governors that the Government have said that the same amount of curriculum time is required and as such we need to keep strict timings. We will be as flexible as we can be but must keep within the Government guidelines.</p> <p>A Governor wanted to know <i>How the bus transport will work?</i> From September there are</p>	AW/SS

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	<p>only 4 children on the bus, so are able to social distance and if more come on, the children can sit with a child in the same bubble. The Council have already done a spot check and everything is in order.</p> <p>A Governor asked <i>What is your biggest area of concern about coming back to school in September?</i> If we get a reported case as the advice is still not sure. We will isolate the child, send home and wait for positive test, then track and trace. If we don't get the results in 24 hours, Dorset Council advice is to keep the school open until we have the results but Dorset Public Health advice is to shut. As we are Voluntary Aided school we are in a better position and as long as the Head gets approval from the Governors we can make our own decisions. We have enough PPE, hand gel etc and everything is ready. The rate in Dorset is extremely low, only 3 cases in the last 2 weeks but the Summer Season is coming and this may change. Must be ready if another peak happens. This is why we are updating the ICT to allow for Zoom lessons and meetings.</p> <p>A Governor enquired <i>If we had much support or contact from the Diocesan Board of Education?</i> The Head reported that we had only received 2 emails which were round robin emails, no phone calls.</p> <p><i>How many paper packs are the school handing out? A Governor wanted to know.</i> Lulworth class is all on line. Paper packs are done on demand due to poor broadband a lot of parents requested this. Also a lot of paper and ink for the parents to print off at home.</p>	
20/042	<p><u>Safeguarding</u></p> <p>At the moment we have 1 looked after child in the school and have 6 families who are having early intervention though Team Around the Family Meetings.</p>	
20/043a	<p><u>Policies to Review</u> <u>Staff Code of Conduct</u></p> <p>A clause has been changed from 'Any copyright created by a member of staff during their employment with the school that relates to the school becomes the property of the school', this has now been changed to say relating to our school. This was ratified by all.</p>	
20/043b	<p><u>Financial Procedures Policy Review</u></p> <p>All agreed with the above policy review.</p>	
20/044	<p><u>Government Training, Visits and Recruitment</u></p> <p>The Chair asked the Ex Officio if there was any update on a replacement for Mr Gillingham. He reported that nothing had been done at the moment as there had been no PCC meetings. However, he has a meeting with South Perrott PCC next week and it is on the agenda.</p>	DB
20/045	<p><u>Staff Well Being</u></p> <p>Everyone has been working very hard since February so it is good that we now have a 7 week holiday to refresh. The two training days at the beginning of term should have been a collaboration INSET but this has been postponed and will be in school to prepare. Systems have worked with 40 children and hopefully it will with 140 children but may be some adjustments to be made.</p> <p><i>The Chair asked if she was correct in thinking that some children have been identified as needing extra emotional support?</i> The Head replied that they have been allocated ELSA support and transition time at the beginning of term.</p> <p><i>A Governor asked <i>What about the children who we haven't considered as having emotional</i></i></p>	

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	worries? Teachers will be aware to look out for the signs of distress and get extra help as needed.	
20/046	<p>Residential Refunds</p> <p>The Chair received a letter from a parent about the Y4 refund. The Y4 have received all money apart from the non-refundable deposit which totals £658.41 in total, £38.73 per pupil. But we are waiting for the insurance company to pay out this amount. A Governor reported that the Secondary Schools are also in the same position. We are waiting for the insurance companies to get back to us and this is a slow process due to the level of refunds they are experiencing. As soon as we hear more information from them this will be passed on to all parents. The insurance company used is Dorset Councils insurance company and all schools have put trips through this company. The Y6 amount is all waiting to be refunded from the insurance company. There is £3962 owing on the Y6 trip and the Governors fund has not sufficient funds to pay this.</p> <p>A Governor enquired Are there any families who are struggling financially and could need this money? All PP children did not pay for their trip. However there may be other families that are struggling due to the pandemic. Can the families that are struggling be given a small refund? Not really as the Y4 trip is only awaiting the non-refundable deposit and we are counting on the insurance company paying.</p> <p>A Governor wanted to know With the Y6 trip can we transfer it over to next year and refund in that way? The Head has already looked at this possibility but because we are a part of Salway Ash and Broadwindsor those schools did not want to do this. The insurance claim has gone in because the other schools Governing Bodies pointed out that if the company went under we would be in even more trouble.</p> <p>The Chair will respond that the claim is in the hands of the insurance company and the Head will do an update at regular intervals. An email has also gone out today to all parents affected. Everyone in agreement with that decision.</p>	SP
20/047	<p>Correspondence</p> <p>There has been no correspondence other than the residential refunds letter.</p>	
20/048	<p>Dates of Future Meetings</p> <p>Resources Committee tbc Curriculum Committee tbc Full Governing Body Tuesday 6th October - 6.30pm in school or 7pm on Zoom</p>	
20/049	<p>A.O.U.B.</p> <p>DB would like to thank Parrett and Axe for the first thank you letter received from a Y6 pupil for their bible. NH would like to thank the PTFA for their Leavers Hoodies and Y6 Photo Albums. It was much appreciated. An oak tree has been planted by Y6 today which was donated by the Parish Council. We will get a plaque and dedicate it to this years' Y6. The Head will send an email before the end of term with his thoughts of this Y6 leavers. This year's Y6 leavers have made an outstanding contribution to the school and the new Y6 will have a hard act to follow. It has been very sad not to be able to give them the send-off that they deserve.</p> <p>A Governor asked if the awards would be given out this year? Certificates will be sent out in lieu of trophies this year. This will be discussed in school tomorrow.</p> <p>The Chair said a special thanks to all staff for their hard work at this time. The Head would also like to thank the Governors for their continued support.</p>	SS SS/NH

The meeting closed at 8 pm.

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