

Minutes Of Governors Full Governing Body Meeting
held on Wednesday 13th February 2019, 6.30pm at Parrett and Axe Primary School

Present:

Simon Smith	Headteacher
Allison White	Staff Governor
Richard Dodson (Vice Chair)	Foundation Governor
Martyn Gillingham	Foundation Governor
Nick Harris	Co-opted Staff Governor
Emma House	Foundation Governor
Ben Bailey (Chair)	Parent Governor
Lisa Raison	Parent Governor
Liza Caddy	Parent Governor
Joy Edwards	Foundation Governor

In Attendance:

Vicky Reed	Clerk
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Apologies were received and accepted from:

Sue Pakes	Foundation Governor
Rev David Baldwin	Foundation Governor Ex Officio
Andrew Kindness	Local Authority Governor
Lesley Holloway	Associate Governor

Other Governors:

		Action
	<u>Opening Prayer</u> AW read the governors prayer.	
19/001	<u>Apologies & Welcome</u> Apologies were accepted as above.	
19/002	<u>Register of Business interests</u> The register of business forms have all been completed for the current year. There were no pecuniary interests declared for any items on the agenda.	
19/003	<u>Minutes of meeting held on 27th November 2018</u> The minutes were reviewed, agreed and signed after amending a typo regarding the Resources Meeting minutes.	
19/004	<u>Matters Arising from minutes of meeting held on 27th November 2018</u> a) 18/095 Pupil Premium Awards – SS reported that the school has not applied for the Pupil Premium Awards but will be doing so next year. b) 18/100 EH confirmed that she has attended the New Foundation Governor training	
19/005	<u>SEP A visit</u> The report was circulated prior to the meeting and questions were invited.	
19/006	<u>High Needs Block Funding</u> SS reported that at the last Schools Forum, the mainstream schools voted against making a contribution towards the deficit held in the High Needs Block funding. Therefore, DCC applied to the Secretary of State for Education to overturn the vote. There has been no response to this application	

	<p>so far. The current proposal if the Secretary of State does not overturn the vote is that mainstream schools may face a 1.34% reduction in budget. Schools and DCC are looking at various options, in conjunction with local councillors. A new vote will take place this Friday at the next Schools Forum this week.</p>	
19/007	<p><u>Year 6 Mock SATs results</u></p> <p>The data was circulated prior to the meeting. The mock SATs were sat in exam conditions to help the pupils get used to the process.</p> <p>SS noted that there is a very positive picture overall with 88% of Year 6 pupil achieving ARE in Maths, 100% achieving ARE in Writing, and 73% achieving ARE in Reading. Several children are receiving booster sessions in Reading to help them reach ARE.</p> <p>Governors asked <i>how pupil premium pupils fared in comparison with other pupils?</i> SS reported that they had made equally as good progress as non-pupil premium pupils.</p>	
19/008	<p><u>Ofsted Proposed inspection framework</u></p> <p>SS reported that the proposed new Ofsted inspection framework is out for consultation, with headteacher's being told that data will be seen as less important than the breadth of the curriculum being taught.</p> <p>SS reported that the pre-inspection discussion will now take place in person, the afternoon prior to the inspection, and that the inspections will last for two days.</p> <p>As the school is anticipating an inspection within the next year it was agreed that the school would purchase the triple visit package for the next year. The school will also purchase PSA credits from the diocese in preparation for a SIAMS visit.</p>	
19/009 a)	<p><u>Committee Updates</u> <u>Curriculum Committee</u></p> <p>The committee met on 8th January 2019 and the minutes were circulated prior to this meeting. Questions were invited. It was noted that the EYFS data has all been validated and that KS2 data results received coverage in the local press.</p> <p>The Maths Policy which was reviewed by the Curriculum committee was approved by the FGB.</p> <p>The Statement for Class Distribution was not available at the meeting. Copies will be sent to the governors prior to publishing on the school website by AW. It will also be included in the next version of the school prospectus. This was approved by the Curriculum Committee.</p> <p>The minutes were amended to note that it is Year 4 who will go to Hooke Court on a residential trip, not Year 6. The minutes of the meeting were approved, and signed by EH.</p>	
19/009 b)	<p><u>Resources Committee meetings</u></p> <p>The committee met on 22nd January 2019 and the minutes were circulated prior to this meeting. Questions were invited.</p> <p>It was reported that the "Little Extras" funds have been sent to the Diocese who have added it to the DFC funds, and the school then has to bid for the funds for a project, and pay a 10% contribution towards the project costs.</p> <p>SS reported that there are some small leaks in the roof, which have been reported to Dolmans. The minutes of the meeting were approved, and signed by RD.</p> <p>The outturn report has been circulated to the members of the Resources Committee, and the committee were happy to approved the Outturn report.</p>	

19/010	<p>Heads Report The head's report was circulated prior to the meeting.</p> <p>a) Attendance & Numbers on Roll SS reported that there are currently 127 on roll, plus a new pupil in Year 5 starting after half term. Year 5 will increase to 19 pupils. The pupils on waiting list are for Year 3 which is currently full, hence no spaces. No families have gone to appeal after being declined places so far. SS reported it is likely that the reception class will be full in September 2019. The maximum number of pupils for the school is 140.</p> <p>b) Staffing Update – no changes to the report.</p> <p>c) Sports Update – no changes to the report.</p> <p>d) Disadvantaged Pupils/Pupil Premium Update – no changes to the report.</p> <p>e) Statutory Reporting Data - Governors asked about the Year 3 Maths data. SS reported that this is a low achieving cohort, with some pupils having extra one to one interventions. SS reported that he takes the class one afternoon a week while some pupils have booster sessions with Miss Humphries. Governors noted that the Year 5 data shows no concerns with progress. SS and NH noted that this is the first cohort who have been taught the new curriculum and therefore have accurate progress measures.</p> <p>f) Other matters– no changes to the report.</p>	
19/011	<p>West Dorset Schools Collaboration Update SS reported he attended a meeting last week, and that all the schools within the collaboration have had a SEND review. SEND will be a collaboration focus for next year.</p> <p>Thorners School have had their Ofsted inspection. The collaboration levy rate will be staying the same currently. There are currently no plans for any more schools to join the collaboration. SS will send the recent briefing he received about the potential impact of a No Deal Brexit to VR to circulate to governors.</p>	SS
19/012	<p>Safeguarding SS reported that Sue Pakes will come in to review the Safeguarding Audit, the deadline for which is May. SS reported that links with the West Dorset Family Partnership Zone are going well.</p>	
19/013	<p>Policies for Review – policies circulated prior to the meeting Attendance Policy. Adult helpers in School policy – It was noted that the school office carries out the DBS checks required. Allegations Policy – This is a DCC policy.</p> <p>All the above policies were approved. Dates for next review will be added once they have been signed.</p>	
19/014	<p>Governor Training, Visits, Recruitment & Succession Planning</p> <p>Rev DB has been reappointed as ex officio Foundation Governor. The new curate starting at the church has indicated they will join as a Foundation Governor.</p> <p>LR carried out a Maths visit, and the report was circulated prior to the meeting. LC will send in the report from her recent Math visit for circulation.</p>	LC

	<p>EH has carried out a PSHE Learning Walk visit and the report was circulated prior to this meeting. EH has completed her New Foundation Governor training. Succession planning is still an issue, with no one currently indicating they are willing to become Chair of Governors from October onwards.</p>	
19/015	<p><u>Correspondence</u> Confirmation of the re-appointment of Rev David Baldwin as Foundation Governor.</p>	
19/016	<p><u>Dates of Future Meetings</u> Resources Committee 12th March 6.00pm Curriculum Committee 4th June 6.30pm Full Governing Body Tuesday 19th March 2019 6.30pm The following FGB meeting has been moved to Tuesday 21st May at 6.30pm from Monday 20th</p>	
19/017	<p><u>A.O.U.B.</u> None.</p>	

The meeting closed at 7.35pm.