

**PARRETT & AXE PRIMARY SCHOOL
PARENT TEACHER AND FRIENDS ASSOCIATION**

Minutes of the Meeting held at Admiral Hood 19th September 2018

Present

Liza Caddy, Vicky Reed, Karen Reeve, Simon Smith, Shelley Lancaster, Lyndsay Bailey, Emma House,
Toni Childs, Lisa Raison, Anneka Talbot

Apologies, Lisa Wilment, Sophie Locket, Tammie Dommett, Evelyn Muir,

APPROVAL OF MINUTES & MATTERS ARISING from Meeting on 14th June

Agreed

Matters Arising

Water feature – still on going for quiet garden

FINANCE UPDATE

Recent Income

Meat raffle & drink sales at action van	73.00
Summer fete	90.00
Summer fete	1231.00
Summer fete	1080.84
Cash in from floats	500.00
Ice cream sales	140.00
Disco entrance	126.00
Disco refreshments	112.65
Leavers play refreshments	90.16
Sale of stock from fete	6.05

Recent Expenditure

Drinks license	21.00
Summer fete expenses - V Reed	16.66
Summer fete expenses - L Caddy	39.16
Donation to school – outdoor resources	440.40
Donation to school – Oddments theatre	350.00
Donation to school – Reflection area	250.00
Keyboard pedal	36.89
Cash out for floats	500.00
Ice cream sale expenses - L Caddy	29.00
Summer fete expenses - V Reed	441.36
Mosterton village hall hire – Leavers Play	58.00
Action Van	57.60

Committed funds - £250 water feature

Funds in bank accounts as at 13th September 2018

£6,828.19

DONATIONS/ Suggestions from PTFA

Donate £200 to each class – school let PTFA know what the money is spent on
£100 School council
£500 donation to school
Falconry visit £140
Explorer Dome £540 plus hall hire approx. (KR to confirm date with hall and Dome)
Christmas Bundle £12000

REQUESTS

Minecraft club: £3.70 per year per user. Approx. £50 (agreed)

World War one Theatre Company – Poetry/Theatre – linked to whole school project - school to ask PTFA about funding the visit, once they have a price

IDEAS & FUNDRAISING FOR 2018/2019

Staff Quiz 16th November 6.30pm – asked for PTFA to do bar – (Mr Smith to check with Mrs White and her plans re children)

Future Dates

Christmas Fair	30.11.18
Christmas Disco	20.12.18
Ball/ Casino	29.3.19

AOB

NEXT MEETING: TBC

Minutes of the PTFA AGM held on Wednesday 19th September 2018

Held at the Admiral Hood at 6.30pm

Present Liza Caddy, Vicky Reed, Karen Reeve, Simon Smith, Shelley Lancaster, Lyndsay Bailey, Emma House, Toni Childs, Lisa Raison, Anneka Talbot

Apologies, Lisa Wilment, Sophie Locket,

Approval of Minutes from last year's AGM September 2017 Approved

Matters Arising A letter to be sent home explaining Jigsaw (PSHE scheme) to the parents (Miss Humphries / Emma House)

Election of Officers

All Officers stood down. There were no volunteers to stand as Officers. EGM 17th October 2018

Chair –	Proposed:	Seconded:
Treasurer –	Proposed:	Seconded:
Secretary –	Proposed:	Seconded:

Treasurer's Report

Annual income and expenditure
1st September 2017 to 31st August 2018

Income

Donations	817.00
2nd Hand uniform	35.91
General fundraising	2966.18
Summer fete (inc £74 previous year)	2475.84
	6220.93

Expenditure

AGM	50.70
Sundry	472.49
Donations to school	3090.40
General Fundraising costs	306.71
Summer fete costs	518.18
Insurance	105.00
	4543.48

Balance brought forward 01/09/2017	5244.69
Bank account	5144.69
Cash in hand	100.00
Plus income this year	6220.93

Less expenditure this year	4543.48
Balance carried forward	6922.14
Bank account 31/08/2018	6822.14
Cash in hand	100.00
	6922.14

Headteacher's Report

"I've had a successful first year thanks to support of teachers, staff, governors, parents etc Theatre trips, sporting events etc add to the enrichment for the children. Summer Fete was a great success. Thank you for your support."

Chair's Report

Nothing to add from Sports Day programme. Thank you very much.

AOB

Date of next AGM

EGM – we need three officers in order for the PTFA to run.

17th October 2018 6.30pm Admiral Hood