**Minutes of the PTFA AGM held on Wednesday 28th September 2016**

**Held at the Admiral Hood at 6.30pm**

**Present**

Liza Caddy, Vicky Reed, Carolyn Harmer, Emma House, Louise Finden, Shelley Lancaster, Karen Reeve, Lisa Raison, Lyndsay Bailey, Richard Burroughs, Toni-Le Childs, Emma Seldon, Mr Evans & Mrs Harris

**Apologies**

Kirstie Jones, Tammy Dommett, Miss Evans, Evelyn Muir, Beverley & Jon Coleberd, Jez Bowditch and Helen Pittard

**Approval of Minutes from last year’s AGM 30th September 2015**

Approved

Proposed by Vicky Reed. Seconded by Carolyn Harmer

**Matters Arising**

Louise Finden will arrange to sort second-hand uniform once a term.

Carolyn Harmer has a hanging rail that can be used for display as and when necessary.

**Election of Officers**

**Chair – Liza Caddy**

**Treasurer – Vicky Reed.**

**Secretary – Carolyn Harmer.**

All present in favour.

Both Liza Caddy and Carolyn Harmer confirmed that they would not be standing for re-election in 2017.

**Headteacher’s Report**

Thank you for the jigsaw resource which is used by all classes.

Play equipment should be ready for use on 10th October. Thursday 21st October, official opening by Carole Fursmann. Write up and photo has gone to the View From.

There is a chance for some funding for a garden club and it would be good to get this going again. A note to go in the next school newsletter to gauge interest.

Thank you to Millie-Jane, Charlie & Anna for their combined fundraising of £36.74 from loom band making over the summer.

Mrs Harris thanked the PTFA for the Tri-Golf.

**Treasurer’s Report**

|  |  |  |
| --- | --- | --- |
| **Parrett & Axe PTFA Annual Accounts** | |  |
| **1st September 2015 to 31st August 2016** | |  |
|  |  |  |
| **Income** |  |  |
| Bank account interest | 9.81 |  |
| Donations received | 959.00 |  |
| 2nd Hand uniform | 0.00 | Added to summer fete stall |
| General Fundraising | 3546.46 |  |
| Summer fete 2016 | 2029.01 |  |
|  |  |  |
|  | **6544.28** |  |
|  |  |  |
|  |  |  |
| **Expenditure** |  |  |
| AGM refreshments | 27.50 |  |
| To School | 5116.25 |  |
| Sundry | 523.24 |  |
| Fundraising costs | 905.50 |  |
| Insurance | 96.00 |  |
|  |  |  |
|  | **6668.49** |  |
|  |  |  |
|  |  |  |
| **Profit/Loss** | **-124.21** |
|  |  |  |
|  |  |  |
| **Balance bought forward** | 5505.69 |  |
| Plus Income | 6544.28 |  |
| Less expenditure | 6668.49 |  |
|  |  |  |
| **Balance to carry forward** | 5381.48 |  |
|  |  |  |
| **Bank accounts** |  |  |
|  |  |  |
| **Cafcash** | 10.00 | Held separately |
| **Cafgold** | 5381.48 |  |

**Chair’s Report**

Nothing really to add from the report in the Sports Day programme other than a couple of observations:

* There is still an ongoing grumble about lack of awareness of the PTFA and its functions but, it is unclear really why people feel this way when everything goes out by email or in the newsletter.
* It is important to consider having a specific purpose when doing fundraising rather than a general “raising funds for PTFA”

**AOB** None

**Date of next AGM** tbc